

WALTER JOHNSON HIGH SCHOOL EDUCATION FOUNDATION, INC.

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MINUTES OF ANNUAL BOARD OF DIRECTORS MEETING

March 5, 2008

Marney Jacobs, President of the Foundation, convened the meeting at 7:30 p.m. Those present were Otilie Droggitis, Gayle Forst, Maria Limarzi, Lin-Lin Mao, Lee Moersen, Tom Murphy, and Anat Schwartz, constituting the entire Board. Also attending were Dr. Garran and Seth Meyers.

The minutes from the prior meeting were approved with corrections.

The first matter of business was the Treasurer's report. The financial statement for 2007 was approved as final and will be uploaded onto the Foundation's website along with its balance sheet. Tom also reported that Marney had signed the Maryland personal property tax return and he was going to file it. Tom also wants to send out an Annual Report to the Foundation's contributors.

The next topic of discussion was the spring donor "thank-you" event which will take place on May 22, the evening of the instrumental music concert. The concert is free of charge and begins at 7 p.m., so the donor event will start at about 6:15 with beverages and dessert being served.

In regard to seats and plaques, Otilie reported that she was working with Accents Imaging and proposed purchasing the first plaque which would hold 150 plates as 125 had been sold to date. The advantage of purchasing a plaque that would hold fewer than the initial 242 that had been discussed was noted- the plaque would be nearly full when hung and would be its own best advertisement. Another plaque could be purchased as soon as sales merited. It was agreed to order gold plates with black writing which will be screwed onto the plaque. Wildcat and Spartan logos will be at the top along with the school name. The first plaque will be up sometime in mid-April; other than those for the principals, the plates will be placed in random order. It was suggested that blank plates be ordered now so that they can be sent out for engraving as orders are placed.

Otilie explained that she had sent out a letter to all sport team commissioners explaining that plaques can be purchased to honor a coach. There was a discussion of guidelines going forward for purchasing a plaque to honor a teacher, coach or staff member who might have retired or passed away. The issue arose as a result of the fact that last spring, at the celebration for the opening of the new auditorium, the three former WJ principals who attended, Kevin Maxwell, Frank Masci, and Frank Stetson were thanked for their service to WJ and for attending the event. During the ceremony, it was announced that in recognition and appreciation of their service they each were going to

be honored with a name plate on the plaque outside the auditorium. It was agreed that going forward, all such plaques will be purchased for the full price.

The next subject was the sale of bricks to be placed on the 200 foot Wildcat Walk that will be near the tower/pier of the new gym. Lee explained that he viewed this as a community building project; people can make an investment in the school and it will be seen in a well-trafficked area. He was dealing with Brick Markers which offered several sizes- an 8 x 4 x 2 1/4 and an 8x 8 inch brick. He suggested that the 8x8 inch bricks could bear the WJ logo and could be available for purchase by teams and clubs. In addition, a mini replica of an engraved brick could be purchased for use as a paperweight or memento. MCPS will buy the initial unengraved bricks for the walk. Brick Markers would replace bricks that get broken at cost. There is a three month lead time to order them. There was a discussion of the possibility of offering the bricks to alumnae at a lower cost, which would be limited to a special offer in connection with a class reunion. A price of \$100 for an 8 x4 x 2 1/4 brick was agreed upon. In addition, there will be a separate charge for a mini replica, but replicas will not be available without the purchase of a full-sized engraved brick. In terms of messages for the bricks, it was agreed that options should be straightforward and limited, e.g., Name; In Honor of; In Memory of. The expression "Go Wildcats" would be allowed. There is a goal of beginning to market the bricks this spring to reach this graduating class; an ad will also be placed in the Big Train. The Foundation will also do a mailing in the fall. In the event all bricks on the walk are sold, there are other potential areas that could be used as well.

Anat then raised the issue of a new fund-raising push to be kicked off with a major fall event which she graciously agreed to chair. Dates in late September, early October were discussed as well as potential venues. No grant applications had been received yet; the fact that funds will not be given for transportation or lodging was reiterated.

There was a discussion of a need of funds for an event honoring the school's most improved students, which consists of a celebratory dinner at an off-site location. Funds from the school's vending machines used to be available for such purpose, but as a result in a change in the structure of the contract by MCPS, the amount of funds available has dropped from \$12,000 last year to \$800 this year. A decision on the amount of funds to be provided by the Foundation was postponed.

In addition, the school has purchased computer monitors, screens, 32 student work stations, and a teacher's master station for the language lab for a total cost of \$75,000. The Board deferred a vote on the amount of funds it could authorize for this project was deferred pending an analysis of its financial situation.

The next item was the business to be conducted in connection with the Annual Meeting of the Board. A Waiver of Notice signed by all Board members is attached hereto. In connection therewith, the following resolutions were discussed and then unanimously adopted:

WHEREAS, the Board terms of Marney Jacobs and Maria Limarzi are expiring;

WHEREAS, Marney Jacobs and Maria Limarzi are each hereby nominated to serve an additional Board term;

NOW THEREFORE, BE IT RESOLVED THAT Marney Jacobs and Maria Limarzi are re- elected as Board members to serve for a term of two (2) years and until their successors are elected and qualified.

WHEREAS, David Abrams, who had been serving as the Board alumni member has moved out of the area to attend graduate school and can no longer serve;

WHEREAS, Seth Meyers, a Walter Johnson High School graduate (Class of 2000) who served as SGA President has agreed to join the Board;

WHEREAS, Seth Meyers is hereby nominated to serve on the Board;

NOW THEREFORE, BE IT RESOLVED THAT, Seth Meyers is hereby elected as a Board member to serve for a term of two years and until his successor is chosen and qualified.

WHEREAS, the terms of Marney Jacobs, Tom Murphy and Gayle Forst, as President, Treasurer, and Vice President/ Secretary, respectively, expire this month;

NOW, THEREFORE, BE IT RESOLVED THAT Marney Jacobs, Tom Murphy and Gayle Forst are hereby elected to serve as officers of the Foundation as set forth below, for a term of one (1) year and until their successors are elected and qualified:

Marney Jacobs: President
Tom Murphy: Treasurer
Gayle Forst: Vice President/Secretary

There being no further business the meeting was adjourned at 9:20p.m. with the next meeting being set for April 2.

Respectfully submitted,

Gayle Forst